

Director of Children's Ministry
Fishers United Methodist Church

Reports to the (Senior or Assoc.) Pastor

Staff reporting directly to this position are the nursery coordinator, childcare coordinator, and other part-time specialists in children's ministries as applicable.

This is a full-time salaried position that is considered exempt

General summary

To develop and lead the children's ministry from birth to fourth grade with their families for our church and community, in consultation with the pastors and other team members, in a way that is consistent with our mission. The purpose is to reach children for the Lord by helping them to know Jesus Christ through Scripture, music, prayer, missions, fellowship, mentorship, and personal testimony with other Christians.

Essential duties and responsibilities

- Maintain a strong prayer base for the children's ministry.
- Participate in the life and ministry of the church.
- Plan, develop and implement ministries for children (birth to 4th grade) and their families in our church and community.
- Ensure that children intentionally grow in their relationship with Jesus through Scripture, prayer, activities and relationships.
- Ensure that children are in a safe environment at all times and grow according to their physical, mental, developmental and spiritual needs.
- Participate in the creative planning of the church's ministry and mission with other staff and leaders, carrying out the mission and vision of the church. Develop a partnership with the directors of the churches Preschool/MDO (Mother's Day Out) and the staff overseeing ministry to Intermediate/Jr High/Sr High youth as well as staff overseeing ministry with adults.
- Recruit, equip, motivate, supervise and shepherd children's ministry team teachers, leaders, helpers, and other children's ministry volunteers.
- Lead or develop leaders to coordinate and lead children's Sunday school, childcare, weekday programs, VBS, children's worship & music ministries (with the Director of Worship), special programs, outreach ministries for children, and other children's ministries as opportunities arise.
- Oversee all the administrative functions necessary to carrying out the ministry and communicating to the children, families, congregation, and community.
- Communicate faithfully with the pastors and staff and attend weekly staff meetings.

- Prepare an annual budget for children's ministry for submission to finance committee.
- Use Fishers UMC facilities and children's ministries to attract new people, host events, train children's ministry leaders, and in other ways expand our kingdom-focused children's ministries.
- Direct outreach events into the community via ministries and missions outside the church property as appropriate.

Qualifications

- Spiritual aspects
 - Authentic relationship with Jesus Christ as Savior and Lord
 - Orthodox, Biblical view of Scripture, ministry, and life
 - Shares the basic tenets of faith of the United Methodist Church
- Education and/or experience (must have one or more of the following)
 - Bachelor's degree. Children's ministry, development, or education preferred.
 - Minimum five-years of experience in a church-related setting
- Knowledge and skills
 - Good people skills (sense of humor, positive attitude, love and respect for people, ability to relate and recruit, etc.)
 - Strong work ethic (dependable, responsible, self-motivated, creative, etc.)
 - Solid leadership skills (ability to organize, coordinate, and motivate leaders, teachers, helpers, and technical team members; ability to shepherd volunteer children's ministry leaders in the Christian life; etc.)
 - Attested children's ministry skills and competence (ability to teach and motivate children and their families; ability to plan, organize and lead children's ministry events and programs; ability to train others as individual and team children's ministry leaders; ability to nurture children in their Christian faith development; etc.).
 - Attested auxiliary skills is a plus (experience with technical aspects of contemporary children's ministry, using technology to lead, teach, recruit, communicate etc., as needed).
- Licenses, registrations, certificates and other
 - None
 - A background check and references are required

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.